

Job Evaluation – Personnel Certificate Program

A Personnel Certificate Program for job evaluation is available. This 2-day course is geared toward human resource employees who perform job evaluation functions. The course covers the principles of job evaluation, the job evaluation system and factors used in evaluating jobs, the content of the position description questionnaire (PDQ), and several practical exercises in evaluating PDQs.

Class Schedule

The class is scheduled on an as-needed basis. The class was last held December 4-5, 2003, so the next class will probably be scheduled in February or March 2004. Please contact Don Fowler at 303.866.4250 or don.fowler@state.co.us if you would like additional information.